





Are you Pell Grant eligible? Yes No

## COMMUNITY SERVICE

Describe how you have reached out to help others and/or how you have been involved in your own community. Elaborate on why you decided to serve or get involved, and what you received in return—that is, what you learned or how it made you feel. Think in broad terms. Attach a separate sheet of paper if you need more space.

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How have you been involved in your community? If you served in an organization, include the organization name, location, dates, and phone number. List your most recent activity first. Attach a separate sheet if you need more space.

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DATES OF INVOLVEMENT: From: \_\_\_\_\_ To: \_\_\_\_\_  
Mo. /Yr. Mo. /Yr.

Hours per month: \_\_\_\_\_

Organization Name: \_\_\_\_\_ Location: \_\_\_\_\_ Phone: \_\_\_\_\_

Description of Involvement:

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DATES OF INVOLVEMENT: From: \_\_\_\_\_ To: \_\_\_\_\_  
Mo. /Yr. Mo. /Yr.

Hours per month: \_\_\_\_\_

Organization Name: \_\_\_\_\_ Location: \_\_\_\_\_ Phone: \_\_\_\_\_

Description of Involvement:

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## CERTIFICATION

*Your application must be certified in ink.*

I certify that all of the statements made in this application are true, correct, and complete, to the best of my knowledge, and are made in good faith. I understand that misinformation or omission of information could result in disqualification and/or termination as an AmeriCorps member. I also understand that my selection for participation in some AmeriCorps programs will require a physical examination, including drug and alcohol testing. Background and security checks may also be conducted by some programs.

PRIVACY ACT NOTICE: The Privacy Act of 1974 (5 U.S.C § 552a) requires that the following notice be provided to you: The authority for collecting information from you in this application is contained in 42 U.S.C 12592 and 12615 of the National and Community Service Act of 1990 as amended, and 42 U.S.C 4953 of the Domestic Volunteer Service Act of 1973 as amended. You are advised that submission of the information is entirely voluntary, but the requested information is required in order for you to participate in the AmeriCorps programs.

The principle purpose for requesting this personal information is to process your application for acceptance into an AmeriCorps program, and for other general routine purposes associated with your participation in an AmeriCorps program. These routine purposes may include disclosure of the information to federal, state, or local agencies pursuant to lawfully authorized requests, to present and former employees, references provided by you in your application, and educational institutions, for the purpose of verifying the information provided by you in your application. In some programs, the information may also be provided to federal, state, and local law enforcement agencies to determine the existence of any prior criminal convictions. The information will not otherwise be disclosed to entities outside of AmeriCorps and the Corporation for National and Community Service without your prior written permission.

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SIGNATURE

DATE

***Our policy is to provide equal opportunity for all. We do not discriminate in any aspect of employment or service because of race, color, sex, national origin, religion, age, mental or physical disability (including HIV/AIDS), sexual orientation, or any other improper criterion. Whether in Corporation offices or campuses, in other work- or service-related settings such as service sites, training sessions, or work- or social-related social events, such discrimination is unacceptable and will not be tolerated.***

**Return to: Center for Public Service & Community Engagement  
ISU, Tiley Hall room 134A  
Terre Haute, IN 47809  
Questions: 812-237-7900**



**KNOWLEDGE OF THE APPLICANT**

How long have you known the applicant? Years \_\_\_\_\_ Months \_\_\_\_\_

What is your relationship with the applicant? \_\_\_\_\_

Please describe the situation in which you know the applicant.

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**WORK PERFORMANCE**

1. Please comment on such qualities as the applicant's level of dependability, initiative, and ability to work with minimal supervision and as a member of a team.

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2. In your judgment, how competent is the applicant, as demonstrated by work in the community, in school, on the job, or in a position of responsibility? *Please check one.*

- Outstanding performance
- Above average performance
- Satisfactory
- Below average performance
- Unsatisfactory performance

**RELATIONSHIPS WITH OTHER PEOPLE**

3. AmeriCorps members are required to understand other people’s viewpoints and problems and to communicate with people from differing backgrounds. Please comment briefly on the applicant’s relationships with others.

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4. AmeriCorps members must serve with other participants and with people of varied cultural, economic, education, racial, and religious backgrounds. How would you rate the applicant’s working relationships with other people? *Please check one.*

- Works well with others; can lead or follow as the occasion demands.
- Has average working relationships with others.
- Does not work well with others.
- Usually works well with others; can lead or follow in most situations.
- Has difficulty working with others.

**EMOTIONALLY MATURITY**

5. Please comment on the applicant’s ability and work under difficult and changing conditions.

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6. AmeriCorps members often serve in conditions of hardship and inconvenience. They must be able to deal with new and challenging conditions and sometimes considerable amounts of stress. With these considerations in mind, how would you rate the applicant?

*Please choose one.*

- Highly effective even in adverse situations an changing conditions.
- Able to adapt to adverse situations and changing conditions.
- About average in adapting to adverse situations and changing conditions.
- May not be able to stand up well in adverse situations and changing conditions.
- Completely unable to handle adverse situations or adapt to changing conditions.

**ADDITIONAL COMMENTS AND SUPPORTING INFORMATION**

7. If you wish, use additional paper to explain any of your ratings, and anything else about this applicant that you feel is relevant to serving in AmeriCorps – such as the applicant’s desire to serve others, maturity, work ethic, flexibility, and dependability. Explain any reservations that you have regarding the applicant’s participation in the AmeriCorps program to which he or she has applied.

**OVERALL RECOMMENDATION**

8. What is your overall recommendation?

I recommend the applicant without reservation as an excellent candidate for AmeriCorps service.

I recommend the applicant as a good candidate for AmeriCorps service.

I have some reservations, but I believe the applicant has a reasonable chance of success.

I have some substantial doubts about the applicant.

I do not recommend this applicant for AmeriCorps service.

**CONFIDENTIALITY STATEMENT**

I AUTHORIZE the program to identify me as the source of this reference and to release a copy of this reference in its entirety upon request to the applicant.

I DO NOT authorize the program to identify me as the source of this reference, nor do I authorize to release a copy of this reference in its entirety to the applicant.

Your Signature: \_\_\_\_\_

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