

SARAH ELAINE PRICE

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OBJECTIVE

An internship in **Business Administration** utilizing my strong organizational and interpersonal skills

EDUCATION

Bachelor of Science, May 2007

Major: Psychology with an emphasis in Management

Indiana State University, Terre Haute, Indiana

GPA: 3.4/4.0

Responsible for approximately 75% of college expenses.

BUSINESS COURSES

Introduction to Business Management and Organizational Behavior

International Business

Organizational Design and Technology

INTERNSHIP

Salvation Army, Terre Haute, IN, Summer 2006

- Conducted client interviews for distribution of food and/or fans
- Assisted in the marketing of a community program for low-income families (Project Breakthrough)
- Performed various office duties as needed

VOLUNTEER

Mission Trips

- Co-responsible for program development, preparation and implementation
- Co-responsible for fund raising for each mission trip
- Each trip was the result of 6 months of planning and teamwork

Summer 2005 – Helped in preparation for mission trip to Ukraine

Summer 2004 – Part of 4-person team on 14-day mission trip to Ukraine to perform children's programs (175 children)

Summer 2003 – Assisted with 14-day mission trip to Ukraine to perform children's programs (100 children) and supervise 12 high school volunteers

Summer 2002 – Served on team for 10-day mission trip to Mexico to perform children's programs and supervise 5 high school volunteers

Summer 2001 – Attended 10-day mission trip to Mexico to perform children's programs

2001 – Present: Co-host for international visitors with family of origin

2001 – 2003: Youth leader for Jr. High Church program

OTHER EXPERIENCE

Strong work ethic demonstrated through continuous employment throughout college and academic breaks

- Retail (customer service, cashier)
- Restaurant (hostess, wait staff)
- Office Assistant (general clerical duties)
- Summer Camp (snack bar, children's daycare)