

ANDREW WAYNE JEFFERSON

e-mail: Andrew.W.Jefferson@aol.com

School Address
1100 Spruce St Apt 235
Terre Haute, IN 47807
(812) 555-0101

Permanent Address
2224 Main St
Anderson, IN 46000
(765) 555-2838

EDUCATION

B.S. in Criminology, Minor in Psychology, May 2007

Indiana State University, Terre Haute, Indiana

Criminology GPA: 3.6/4.0, Psychology GPA: 3.6/4.0

Course work includes: Criminal Law and Procedure, Community-Based Corrections, Dynamics of Criminal and Delinquent Behavior, Fundamentals of Psychological Applications

Honors: Dean's List, (2005, 2006) Elk's Scholarship (2006)

CRIMINAL JUSTICE EXPERIENCE

Juvenile Care Worker, September 2006 - Present

Madison County Juvenile Center, Anderson, Indiana

- Provide sight supervision of juveniles and perform extensive report writing
- Transport and assist juveniles in court processing and emergency situations
- Evaluate and notify appropriate state agencies of child abuse
- Currently work 30-hour weekends while maintaining full academic schedule

Juvenile Care Worker Intern, May - August 2006

Madison County Juvenile Center, Anderson, Indiana

- Received extensive training in suicidal evaluation, restraint, AIDS and first aid, liability issue, incident report writing, and room extraction training
- As result of superior performance, internship was converted into full-time position

Victim Assistance Intern, September 2006 - April 2007

Marion County Sheriff's Department, Indianapolis, Indiana

- Contacted victims of violent crimes
- Made appropriate referrals to agencies and performed extensive report writing
- Served as camp counselor
- Concurrently held victim assistance internship with above-mentioned juvenile care worker position; two positions together represented 56-hour-per-week commitment

Communication Officer and Traffic Cadet, September 2004 - May 2006

Indiana State University Police Department, Terre Haute, Indiana

- Acquired appropriate communication and decision-making skills necessary to handle confrontations to alert fire, police, and 911
- Held above position 20 hours per week while maintaining full academic schedule

ACTIVITIES

- Lambda Alpha Epsilon (Professional Criminal Justice Society), 2005 - 2007
- Alpha Phi Sigma (National Criminology Honor Society), 2005 - 2007
- Psi Chi (National Psychology Honor Society), 2006 - 2007
- Volunteer for Council on Domestic Abuse, 2004 - 2005