

# HISTORY & POLITICAL SCIENCE

## Use the Career Center Services

- Visit the Career Center homepage: <http://career.indstate.edu>
- Attend a [Networking Etiquette Workshop](#) to learn how to network in a group setting and the proper behavior in business and formal dining.
- Sign up for a [Practice Interview and Critique](#) with a Career Counselor.
- Attend the [ISU CAREER OPPORTUNITY FAIRS](#) held each Spring and Fall semester.
- Use [Sycamore CAREERlink](#) to look for Internships and Co-ops in your field.
- Use [Sycamore CAREERlink](#) to be able to view job listings and to post your resume online for employers to view.
- Be sure to sign up for [campus interviews](#) in your field.

## Some Jobs in History/Political Science

Archivist	Director/Assistant Director Non-profit Agency	Museum Shop Manager
Campaign Manager	Education Programmer	Political Consultant
Collections Manager	Education Specialist (museum)	Preservationist
Community Organization Worker	Exhibition Preparer	Professor
Coordinator of Traveling Exhibitions	Fund Raiser	Public Relations/Marketing
Curator/Assistant Curator	History/Government Teacher	Special Events Organizer for Non-profit Organization
	Lobbyist	Writer
	Membership and Volunteer Coordinator	

## Know the Skills Employers are Looking For in Your Field

B.S./B.A. required, M.S. or Ph.D. often preferred  
Development of collections  
Supervisory skills  
Fundraising  
Maintain and manage diverse permanent collection  
Computer skills  
Organized  
Planning  
Educational presentation skills  
Experience in interpretation and development of historic artifacts and interiors  
Develop research projects that result in publication  
Establish contacts with donors and dealers in the field of development  
Write grant proposals

Develop membership campaign  
Attend all volunteer board meetings as a staff liaison  
Work with various volunteer committees  
Develop and evaluate school, family, and outreach programs  
Train volunteers  
Develop presentations and workshops  
Develop educational materials  
Develop virtual classroom/museum internet site  
Participate in costumed interpretive presentations  
Design exhibits  
Supervise the work of outside designers and fabricators  
Develop permanent, temporary, and travelling exhibitions  
Team player

### In addition to classes you can:

Assist a professor with research  
Develop a portfolio  
Join a fraternity/sorority, student club or organization; become an officer or chair a committee  
Take computer classes  
Make presentations to clubs and/or professional associations

Summer jobs, Co-ops, and Internships  
Volunteer  
Plan to attend graduate school  
Study Abroad  
Network with professionals in your field  
Join Professional Associations  
Join a listserv from your professional association

## A Sampling of History & Political Science Web Sites

<http://www1.indstate.edu/history/> - Indiana State University Department of History  
<http://www1.indstate.edu/polisci/> - Indiana State University Department of Political Science  
<http://www.aam-us.org> - American Association of Museums  
<http://www.algonquincollege.com/museum/jobres/> - Museum Job Resources Online  
<http://www.alhfam.org/> - Association for Living History, Farm and Agricultural Museums  
<http://www.apsanet.org/> - American Political Science Association  
<http://www.csun.edu/PoliticalScience> - California State University, Northridge Department of Political Science  
<http://www.idealists.org> - Action Without Borders: lists nonprofit agencies around the world with internet links  
<http://www.lib.umich.edu/govdocs/polisci.html> - University of Michigan Library: Political Science Resources on the Web  
<http://www.museum-employment.com> - Museum Employment Resource Center  
<http://www.nonprofitjobs.org> - Internet Nonprofit Center  
<http://www.opportunitynocs.org> - Opportunity Knocks non-profits job listings  
<http://www.petersons.com/GradChannel/> - links to graduate schools in any field by keyword  
<http://www.publichistory.org/> - Public History Resource Center  
<http://www.si.edu/> - Smithsonian Institution  
<http://www.usajobs.opm.gov/> - Office of Personnel Management: federal jobs

You may also wish to visit the **History** and **Political Science** department web sites of various colleges and universities for a variety of information.

Check the major job web sites, such as <http://HotJobs.Yahoo.com> and <http://www.Monster.com> for job openings.

## MUSEUMS IN INDIANA AND ILLINOIS ACCREDITED BY AMERICAN ASSOCIATION OF MUSEUMS

### INDIANA

Art Museum of Greater Lafayette, Lafayette	Indiana State Museum, Indianapolis
Auburn-Cord-Duesenberg Museum, Auburn	Indiana University Art Museum, Bloomington
Ball State University Museum of Art, Muncie	Indianapolis Museum of Art, Indianapolis
Children's Museum of Indianapolis	Indianapolis Zoo, Indianapolis Zoological Society, Inc., Indianapolis
Conner Prairie, Earlham College, Fishers	Morris-Butler House Museum, Indianapolis
Eiteljorg Museum of American Indians and Western Art, Indianapolis	President Benjamin Harrison Home, Indianapolis
Evansville Museum of Arts and Science, Evansville	Sheldon Swope Art Gallery, Inc., Terre Haute
Fort Wayne Museum of Art, Fort Wayne	Snite Museum of Art, University of Notre Dame, South Bend
Indiana State Museum, Angel Mounds, Evansville	South Bend Regional Museum of Art, South Bend
Indiana State Museum, Lanier Mansion, Madison	William Hammond Mathers Museum, Indiana University Bloomington
Indiana State Museum, T.C. Steele Home, Nashville	

### ILLINOIS

Adler Planetarium, Chicago	Lake County Discovery Museum, Wauconda
Art Institute of Chicago	Lakeview Museum of Arts and Sciences, Peoria
Chicago Botanic Garden	McLean County Museum of History, Bloomington
Chicago Historical Society Museum	Mexican Fine Arts Center Museum, Chicago
Clarke House Museum, City of Chicago, Chicago	Museum of Contemporary Art, Chicago
David & Alfred Smart Museum of Art, University of Chicago, Chicago	Museum of Contemporary Photography, Columbia College, Chicago
Early American Museum, Mahomet	Museum of Science and Industry, Chicago
Field Museum of Natural History, Chicago	Naper Settlement, Naperville
Frank Lloyd Wright Preservation Trust, Oak Park	Peggy Notebaert Nature Museum, Chicago Academy of Sciences, Chicago
Glessner House Museum, Chicago	Southern Illinois University Museum, Carbondale
Illinois State Museum and Dickson Mounds, Springfield	Tarble Arts Center, Eastern Illinois University, Charleston
Illinois State Museum, Springfield	
Krannert Art Museum, University of Illinois, Urbana-Champaign	