



SYCAMORE

AMBASSADORS

INDIANA STATE UNIVERSITY

Sycamore Ambassadors are the official student ambassadors of Indiana State University. Our purpose as an organization is to provide an extra measure of hospitality at ISU, making visitors feel that they have had a truly exceptional experience while at the university. Sycamore Ambassadors work closely with the University President, Indiana State University Foundation Office, Alumni Association, the Admissions Office, the university events staff, ISU Athletics and all university administration, faculty and staff as well as with various community groups at functions held on campus and in other locations.

If you are interested in applying to become a Sycamore Ambassador please take note of the following deadlines and dates:

Monday, August 13, 2009	Sycamore Ambassador Interviews open 8/13 through 9/17
Tuesday, September 8, 2009	Sycamore Ambassador Application Deadline
Thursday, September 10, 2009	Interview Times Posted
September, 14 – September 17, 2009	Interviews
September 18, 2009	2009-10 Sycamore Ambassadors Class Announced
October 2-3, 2009	Mandatory 2009-10 Sycamore Ambassador Retreat Location and Time TBD (overnight stay required)
October 23, 2009	Homecoming Campaign Kick-Off
October 24, 2009	Homecoming Tent City / Parade

If you have any questions regarding the selection process, please contact Josh Chapman, Sycamore Ambassador President, at jchapman8@indstate.edu. All applications including personal information, short answer questions, current class schedule, and an unofficial transcript. The reference letters should be turned in to the Sycamore Ambassador Office at 102 Gillum Hall. If the office is vacant, please slide under the door.

About the Selection Process...

The selection of new Sycamore Ambassador occurs in three parts: Timely submission of a completed application with references, class schedule, and academic transcript; first-round interview for all applicants with a panel consisting of one to three members of the university faculty, staff and/or administration; and a second interview for selected applicants with the members of the Sycamore Ambassador Advisory Council and other appointed individuals. New Sycamore Ambassadors are selected based on their performance in the second round of interviews.

Membership Criteria

- Cumulative GPA of 2.5 or higher
- Full-time enrollment as an undergraduate student
- Ability to devote at least 30 hours each semester to group duties while maintaining good grades.
- Ability to participate in mandatory bi-weekly meetings on Monday nights at 5:00 p.m., as well as other mandatory Sycamore Ambassador functions
- Ability to attend the mandatory Sycamore Ambassador Leadership Training Retreat on October 2 and 3
- Ability to attend the Homecoming Campaign Kick-Off and Tent City on October 23 and 24
- Willingness to memorize material about ISU and to keep up with current information about its growth and development
- Willingness to learn the walking tour of the campus and to present it in a professional manner to prospective students, their parents, alumni, and other campus visitors
- Excellent oral communication skills and poise in dealing with diverse groups of visitors

PERSONAL INFORMATION

Please print.

Full Name: _____

Preferred Name: _____

991#: _____

Email: _____

Local Address:

Permanent Address:

Cell Phone: _____

Phone: _____

School Classification: _____

Completed Credit Hours: _____

Cumulative GPA: _____

Major: _____

Minor: _____

Place of Employment: _____

Work Phone: _____ Hours per week: _____

Are there dates or times that you would be unavailable for a first round interview? _____

If so, when would you not be available? _____

SHORT ANSWER QUESTIONS

Please answer the following questions. Limit your responses to a maximum 500 words per question. Be sure to number each answer with the correct question number.

- 1.) List ALL campus activities, organizations, or outside interests (hobbies, volunteer work, etc.) with which you are currently involved. Briefly mention the role you play or have played in these activities. If you are a freshman, this can date back to high school.
- 2.) What would you consider to be the most important attribute for one to possess in serving as an official representative of Indiana State University and why?
- 3.) A high school senior is applying to various colleges and wants to know more about ISU. Other than size and diversity, how would you describe one advantage and one disadvantage of ISU to the prospective student?
- 4.) What do you expect to give and receive from involvement in Sycamore Ambassadors?

REFERENCES

You are required to submit one reference letter to complete your application. Completed references must be received at the Sycamore Ambassador Office no later than 4:00 pm, Tuesday, September 8. Be sure that each reference includes your name in the letter and on the envelope. References should be in sealed envelopes and addressed to the attention of Sycamore Ambassador Selection Committee.

Faculty/Advisor Reference

Name: _____

Department: _____

Office Phone: _____

Office Hours: _____

Faculty/Staff/Community Reference

Name: _____

Department/Organization: _____

Office Phone: _____

Office Hours: _____

Student/Peer Reference

Name: _____

Classification: _____

Phone: _____

Best Time to Reach: _____

**PLEASE INDICATE HOW YOU HEARD ABOUT SYCAMORE
AMBASSADORS (i.e. web site, social networks, flyer, current sycamore
ambassador (PLEASE LIST THE SYCAMORE AMBASSADOR), professor,
etc.)**
